

Amended 12/31/03 changes underlined
MILITARY DEPARTMENT OF ARKANSAS
HUMAN RESOURCES OFFICE
CAMP ROBINSON, NORTH LITTLE ROCK, AR 72199-9600
TELEPHONE: (501) 212-4208/4215; DSN: 962-4208/4215
<http://www.arguard.org/HumanResources/HROMain.htm>

TECHNICIAN EMPLOYMENT OPPORTUNITY ANNOUNCEMENT NUMBER 03-278

OPENING DATE: 24 Dec 03

CLOSING DATE: 7 Jan 04

POSITION TITLE, SERIES AND GRADE	POSITION NUMBER	SALARY RANGE
Aircraft Mechanic Supervisor WS-8852-10 (Anticipated vacancy)	40082000	\$ 21.10-24.63 PH

TYPE OF APPOINTMENT: Technician, Excepted, Enlisted, Supervisory, Permanent

NOMINATING OFFICIAL: Daniel W. Pfeiffer, Aircraft Maintenance Supervisor

LOCATION OF POSITION: 188th Fighter Wing, AR ANG, Fort Smith, AR 72903-6096

AREA OF CONSIDERATION: Promotion/reassignment opportunity for qualified onboard military technicians of the Arkansas Air National Guard

QUALIFICATION REQUIREMENTS: GENERAL: Experience, education or training which demonstrates that the candidate has the ability to provide technical assistance and organize assignments for subordinates; estimate materials and manpower needed for specific jobs; read and interpret blueprints, diagrams, schematics and technical publications; and maintain records and reports. SPECIALIZED: Must have 36 months experience performing or supervising such functions as installation, inspection, repair, modification and/or overhaul of aircraft systems and components. OTHER REQUIREMENT: Individual must meet all military requirements of the position without creating a grade inversion, as determined by the supervisor.

PLACEMENT FACTORS: Applicants should demonstrate through prior experience, education and training the following: (1) Knowledge of basic maintenance management IAW AFI 21-101 and other applicable directives. (2) Ability to evaluate workload and production compliance with governing directives, and to establish priorities and goals for the Flight Chief position. (3) Knowledge of aircraft systems, their components, and related equipment. (4) Ability to perform supervisory duties. (5) Ability to interpret technical orders and publications, resolve problems, write job standards and evaluate performance. (6) Completion of supervisory and/or managerial training. Upon selection, must be a member of the 188th FW, AR ANG, and assigned to a compatible military position in AFSC 2A3XX, 2A5XX or 2A6XX.

SUMMARY OF DUTIES: The incumbent plans weekly or monthly work schedules and sequence of operations. Establishes deadlines and priorities based on established general schedules, methods and policies. Determines skills, materials and equipment required to do the work. Participates in the initial planning of current and future work schedules and development of budget requests. Assigns tasks to be performed. Explains work requirements, methods and procedures. Instructs subordinates on new procedures or methods and provides assistance on difficult or new problem areas. Recommends and participates in the selection of personnel to fill vacancies. Schedules and approves leave of subordinates. Sets performance requirements and makes formal and informal performance appraisal. Performs the non-supervisory work of the function as needed.

SUMMARY OF DUTIES CONTINUED: Implements regulatory safety requirements and ensures that subordinates wear appropriate safety equipment and follow pertinent safety precautions. Prepares for and participates in various types of readiness evaluations, inspections, mobilization and command support exercises. Performs other duties as assigned.

APPLICATION INSTRUCTIONS: Individuals meeting General and Specialized Qualification Requirements may apply by submitting either OF 612, Optional Application for Federal Employment, or a resume, or other written format, with attachments listed below, so that it will arrive on or before the closing date of the Employment Opportunity Announcement.

WHATEVER APPLICATION FORMAT IS USED, IT IS CRITICAL THAT ALL REQUIRED INFORMATION IS SUBMITTED, PARTICULARLY ALL EXPERIENCE PERTAINING TO SPECIALIZED QUALIFICATION REQUIREMENTS. Individuals submitting incomplete applications may lose consideration for a position. Submit applications to the Human Resources Office, Camp Robinson, North Little Rock, AR 72199-9600, or to the 188th FW/DPM, 4850 Leigh Ave., Fort Smith, AR 72903-6096. **Applications must be signed in original ink. FAXED, INCOMPLETE, AND/OR UNSIGNED APPLICATIONS WILL NOT BE CONSIDERED.**

Evaluation will be based on the experience/qualification requirements stated in the announcement; therefore, it is important that every requirement be based on the application. When possible, experience should be explained in terms of knowledge, skills and abilities. Substantial changes in duties and responsibilities should be fully explained so that appropriate credit may be given. Required attachments to the application are as follows:

1. AG AR Ark Form 1: Chronological Summary of Military Experience. Include assignments, training and experience, and AFSCs/MOSs awarded.
2. AG AR Ark Form 6: Military and Civilian Education. Include hours or weeks, and dates completed. If attendance was less than full time (i.e., night school) indicate actual hours.
3. AG AR Ark Form 22: Pre-Appointment Certification Statement.
4. SF 181: Race and National Origin Identification

This position with the Arkansas National Guard is a Title 32 USC 709 position, not Title 5, and as such has different RIF criteria, certain grade and promotion limitations, and no Veterans Preference. Direct Deposit/Electronic Funds Transfer of Civilian Pay is required as a condition of promotion/reassignment. PCS may be authorized in accordance with Joint Travel Regulations.

THE ARKANSAS NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER, AND AS SUCH, ALL APPLICATIONS FOR THIS POSITION WILL RECEIVE CONSIDERATION WITHOUT DISCRIMINATION FOR ANY NON-MERIT FACTORS, SUCH AS RACE, SEX, NATIONAL ORIGIN, POLITICS, MARITAL STATUS, AGE, OR MEMBERSHIP OR NON-MEMBERSHIP IN AN EMPLOYEE ORGANIZATION.

//SIGNED//

GERALD L. ROBINSON

Capt, AR ANG

Supervisor Human Resources Specialist
(Recruitment and Placement)